Before using remote desktop to connect to your office machine, make sure you are connected to VPN

**Connecting from MacOS** 

- 1. Download and install Microsoft Remote Desktop from the Mac App Store.
- 2. Press Command (?) + Space to bring up Spotlight.
- 3. Type: **Remote** *macOS will find Programs and Files with that keyword.*
- 4. Select *Microsoft Remote Desktop* from the options. *It should show up near the top of the list.*
- 5. Create a New connection. Enter *Full Computer Name*, or *IP address*, of the computer you're connecting to, in the box that appears:

	Edit Remote Desktops -	
General Session F	Redirection	
Connection name	Friendly name for the remote desktop	
PC name	Host name or IP address	
Gateway	No gateway configured	
Credentials		
User name	Domain\user	
Password	Password	
Resolution	Native	
Colors	True Color (24 bit)	
Full screen mode	OS X native	
	Start session in full screen	
	Scale content	
	Use all monitors	

*Tip:* If you don't know your Computer name or IP address, please provide <u>hpsit@unt.edu</u> with the Dell Service Tag of your machine and we will provide you with the information you need to connect.

- 6. Enter your <u>EUID</u> and the associated password, when prompted for credentials.
- 7. Double click the newly created desktop connection to start your remote session.

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